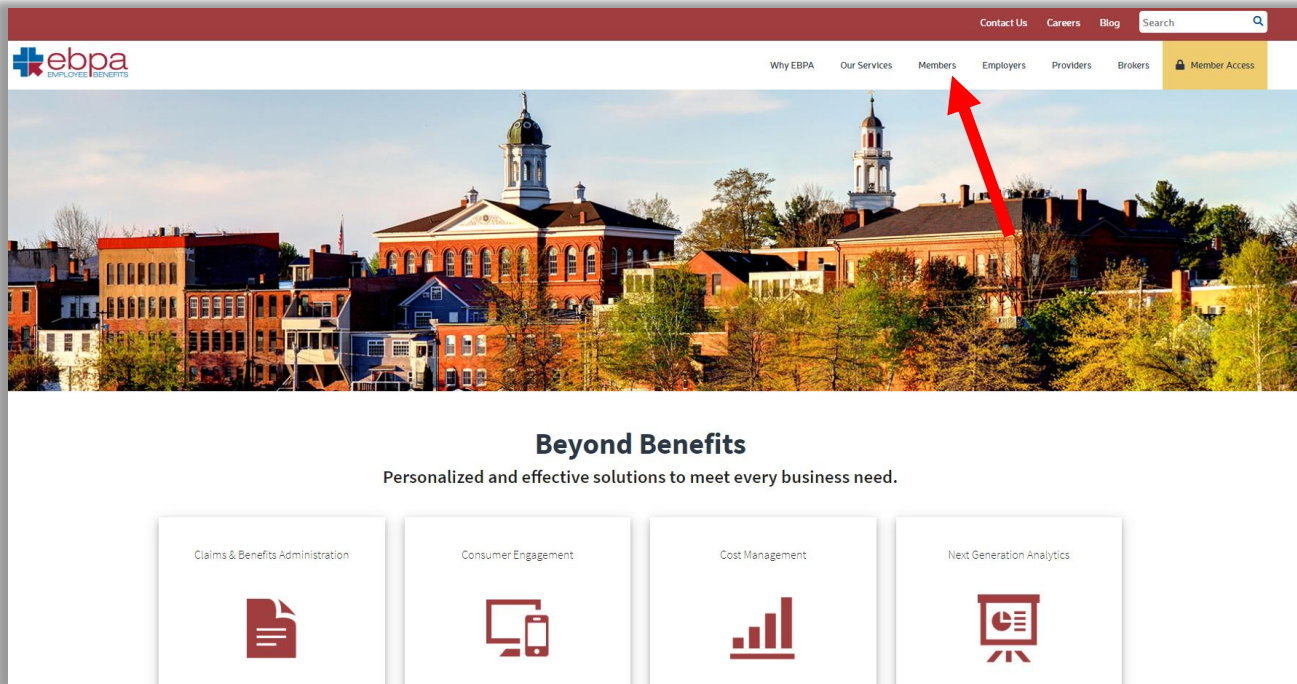


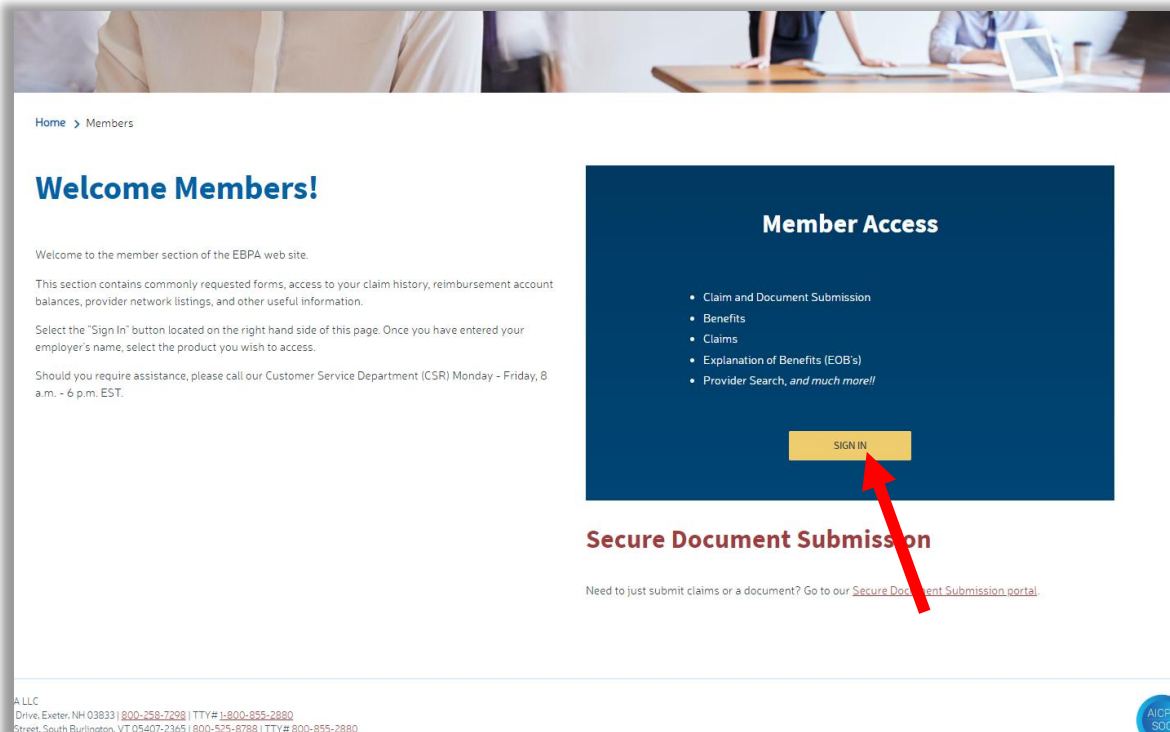
## STEP 1

Visit [ebpabenefits.com](http://ebpabenefits.com) on your laptop, tablet or mobile device. Once the site has loaded click the **members** tab.



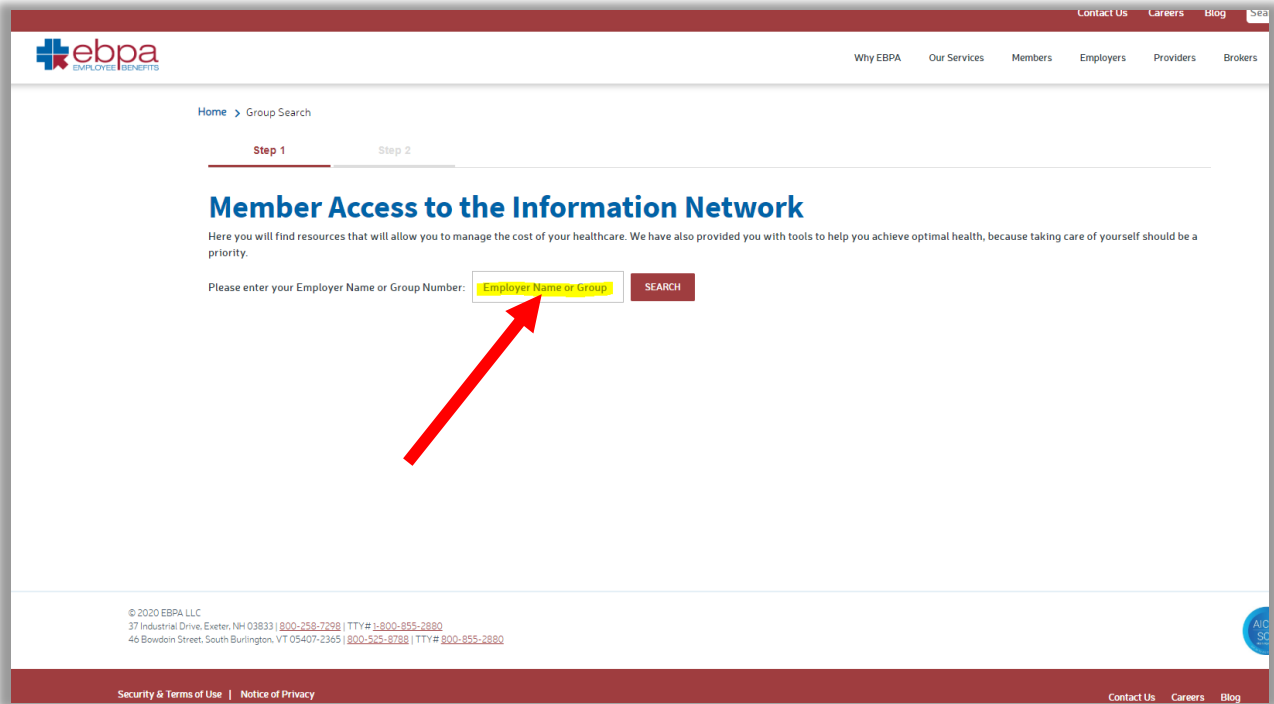
## STEP 2

The members screen will then load. Once here, click the yellow **Sign In** button.



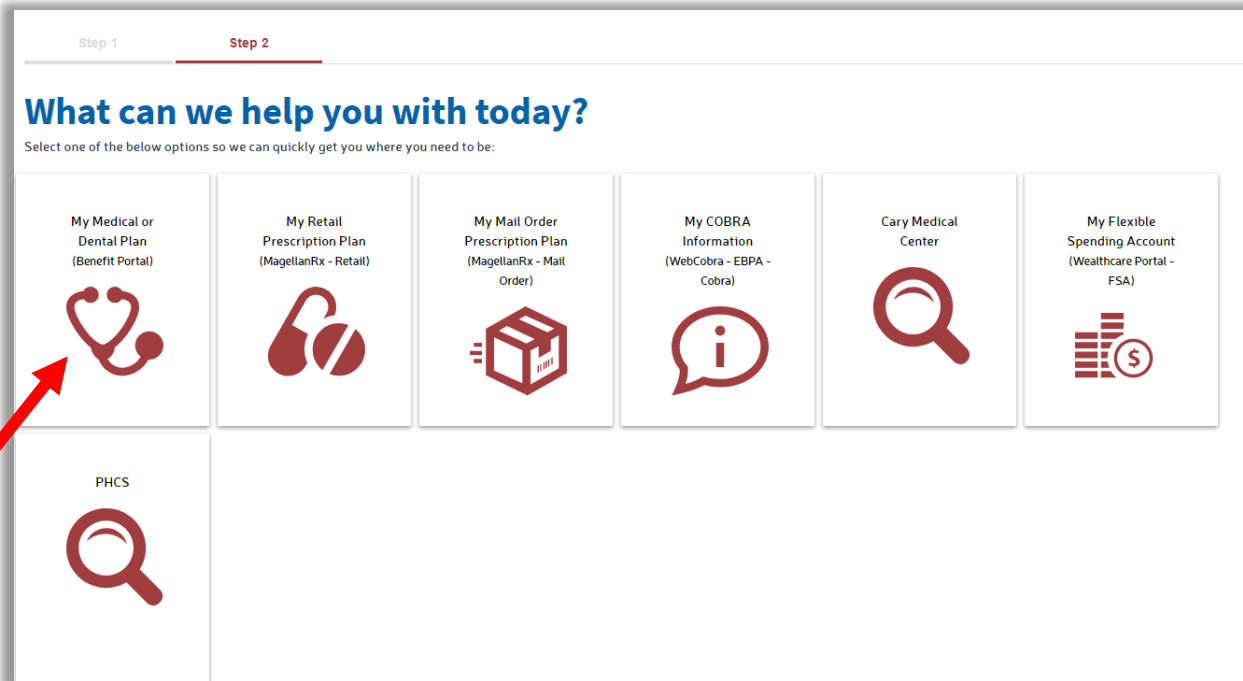
### STEP 3

After clicking the Sign In button, you will be directed to the *member navigational wizard*. Here, enter your **company name** or **company group number** and hit the search button.



### STEP 4

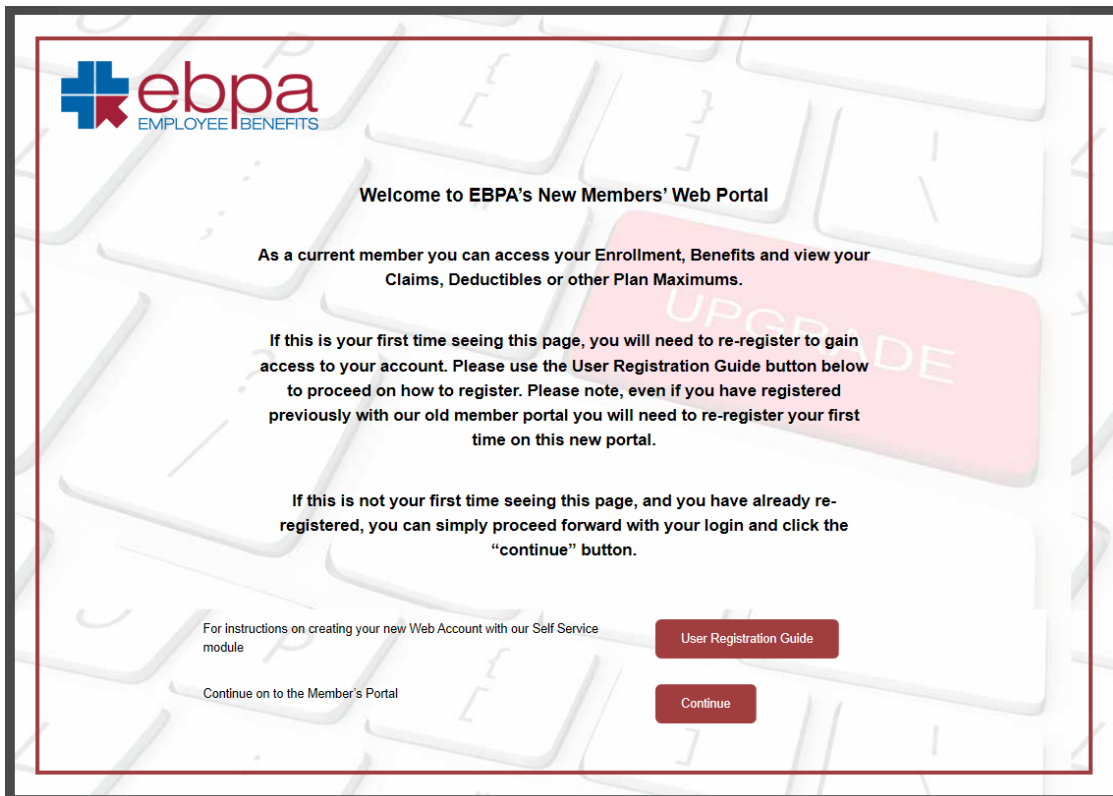
Once on the employer product navigational page has loaded, you will see all of your employers products thru EBPA. To register for the EBPA new member portal click the *My Medical or Dental Plan* Tile.



**STEP 5**

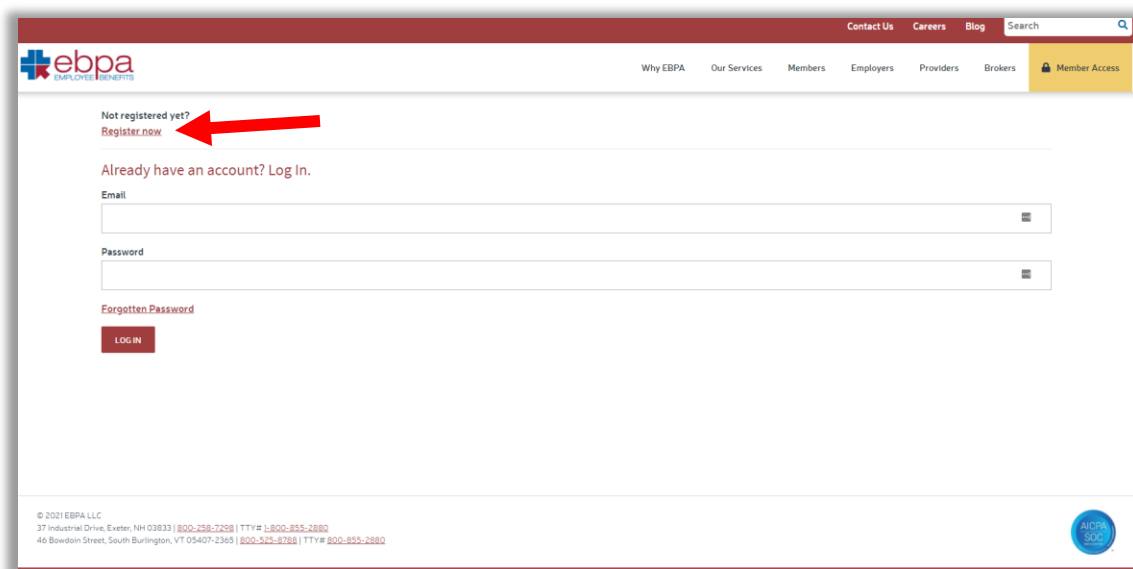
This will bring you to the *EBPA Welcome Speedbump*. Here it advises you that if you have not registered in the new member portal you will need to do so. **Please note: even if you have registered in the old portal, you will need to re-register to gain access to the NEW member portal.**

Click **continue** to register.



**STEP 6**

Next, on the Login screen, click the *Registration Now* link.

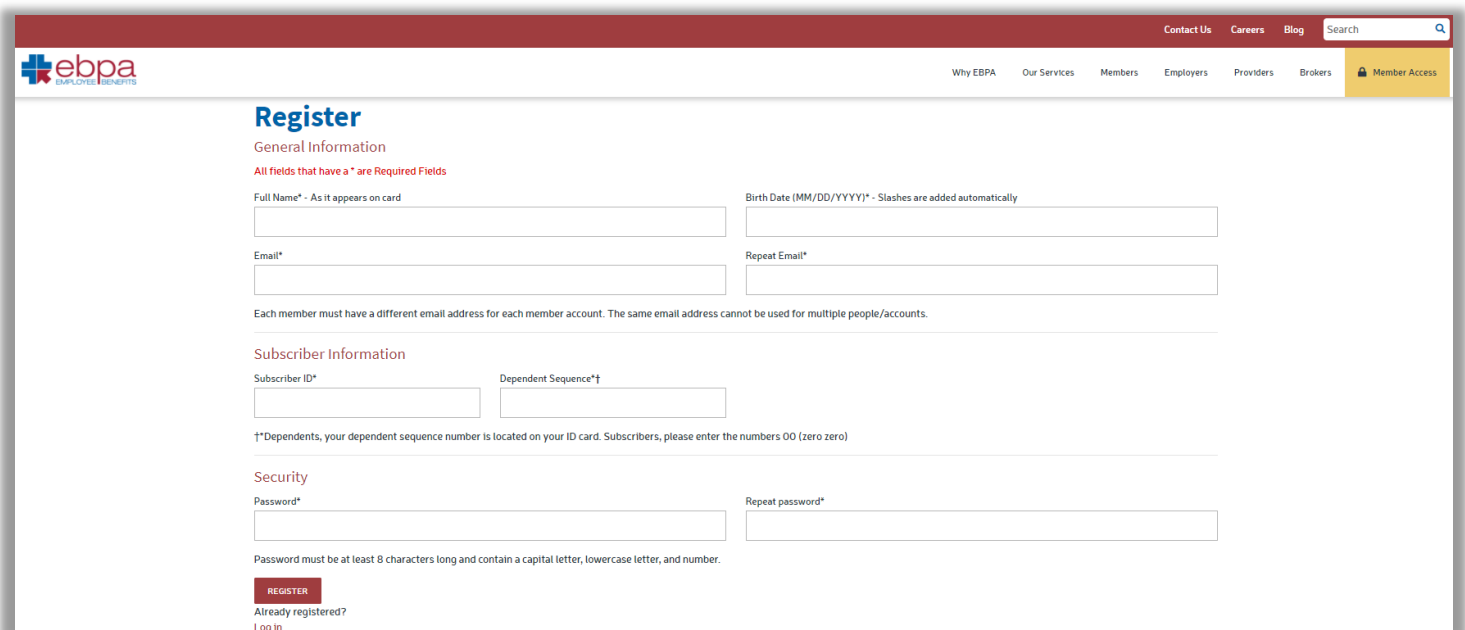


**STEP 7**

Finally, fill out **all** of the required fields and then press **register**.

**\*Please Note the following when filling out the E-Registration Form:**

- Enter your first and last name **as it appears on your member ID card**.
- Enter your member ID which can be found on the front of your member ID card
- When typing in an email, please note that each user must have a separate email address for each account. For example, a mother can not use the same email address as her child.
- For your security, when creating a password be sure to include the following:
  - Passwords must be at least 8 characters long
  - 1 capital Letter
  - 1 lower case letter
  - 1 numeric character



The screenshot shows the EBPA Register form. At the top, there is a navigation bar with links for Contact Us, Careers, Blog, and a search box. Below the navigation bar, the EBPA logo is on the left, and a menu with links for Why EBPA, Our Services, Members, Employers, Providers, Brokers, and Member Access is on the right. The main content area is titled "Register" and is divided into three sections: "General Information", "Subscriber Information", and "Security".

**General Information**  
All fields that have a "\*" are Required Fields

Full Name\* - As it appears on card  Birth Date (MM/DD/YYYY)\* - Slashes are added automatically

Email\*  Repeat Email\*

Each member must have a different email address for each member account. The same email address cannot be used for multiple people/accounts.

**Subscriber Information**

Subscriber ID\*  Dependent Sequence\*†

†\*Dependents, your dependent sequence number is located on your ID card. Subscribers, please enter the numbers 00 (zero zero)

**Security**

Password\*  Repeat password\*

Password must be at least 8 characters long and contain a capital letter, lowercase letter, and number.

[REGISTER](#)

[Already registered?](#)

[Log In](#)